



# Welcome!

Thank you for your interest in becoming a member of the Glenwood Caverns Adventure Park team.

**Our policy is to interview when the application is turned in, when possible, so please have with you the necessary I.D. for the I-9 form in case you are hired.**

Because each member of our team is expected to provide impeccable customer service to our guests regardless of his/her individual role, the general qualifications required for all positions include the following:

- Positive, can-do attitude
- Strong team player
- Excellent customer service skills
- Ability to make people smile
- Bright, able to learn new tasks quickly
- Self confident
- Responsible
- Experience working in the hospitality/tourism industry a plus

Our purpose is to create memorable adventures by providing friendly service and exciting experiences to our valued guests of all ages.

## Why do you want to work for the Glenwood Caverns Adventure Park?

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For Office Use Only:

## Application Routing Form

Date Received \_\_\_\_\_ Initial \_\_\_\_\_  
Applicant Status: Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Seasonal \_\_\_\_\_  
Department Applying For:  
Restaurant \_\_\_\_\_ Attractions \_\_\_\_\_ Tram \_\_\_\_\_ Tour Guide \_\_\_\_\_ Gift Shop \_\_\_\_\_  
Other: \_\_\_\_\_ Maintenance, Administration, Janitorial

### Application Response:

Date \_\_\_\_\_ Dept. 1 \_\_\_\_\_ Dept. 2 \_\_\_\_\_  
Hire \_\_\_\_\_ Passed on to Dept. 2 \_\_\_\_\_ Hold for later \_\_\_\_\_ Letter \_\_\_\_\_  
Interview Results \_\_\_\_\_

### If Hired: To be filled out by Hiring Department Manager:

Department: \_\_\_\_\_ Position (s): \_\_\_\_\_  
Beginning Wage: \_\_\_\_\_ Start Date: \_\_\_\_\_  
Notes/agreements made at time of hiring:  
\_\_\_\_\_

Manager Signature \_\_\_\_\_ Employee Signature \_\_\_\_\_

# Glenwood Caverns Adventure Park

## Employment Application

APPLICANT INFORMATION			
Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		
Date Available	Social Security No.	Desired Salary	
Position Applied for _____ Full Time _____ Part Time _____ Seasonal _____			
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain

How did you learn about us?

EDUCATION			
High School		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
College		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
Other		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree

Special Skills:

Honors:

Languages:

REFERENCES	
<i>Please list three professional references.</i>	
Full Name	Relationship
Company	Phone (     )
Address	
Full Name	Relationship
Company	Phone (     )
Address	
Full Name	Relationship
Company	Phone (     )
Address	

**PREVIOUS EMPLOYMENT**

Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

List Offices/Activities Held at work or in the community:

**MILITARY SERVICE**

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

**DISCLAIMER AND SIGNATURE**

It is understood and agreed upon that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the employer's service if I have been employed. Furthermore, I understand that just as I am free to resign at any time, the Employer reserves the right to terminate my employment at any time, with or without cause and without prior notice. I understand that no representative of the Employer has the authority to make any assurances to the contrary.

I give the Employer the right to investigate all references and representations made by me in this application and to secure additional information about me, if job-related. I hereby release from liability the Employer and its representatives for seeking such information and all other persons, corporations, or organizations for furnishing such information.

The Employer is an Equal Opportunity Employer. The Employer does not discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state, or federal law.

This application is current for only 60 days. I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature	Date
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